

คณะกรรมการและการสื่อสาร (ภส)	
เลขรับภายใน (ภส)	
เลขรับ	01586
วันที่	9/9/2567
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**ANNOUNCEMENT**  
**National Institute of Development Administration**  
**Application for Admission (Scholarships)**  
**The Doctor of Philosophy Program in English Language Studies and Teaching**  
**(International Program)**  
**Class 16, Semester 1, Academic Year 2025 (Round 1 - 2)**

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The National Institute of Development Administration (NIDA) is accepting applications for admission with scholarships to the Doctor of Philosophy Program in English Language Studies and Teaching (International Program), Class 15, for the 1<sup>st</sup> semester of the academic year 2024. NIDA provides the following categories of scholarship:

- Category 2: Recipients will be exempted from tuition fee for the maximum period of 3 years.
- Category 3: Recipients will be waived half of the tuition fee for the maximum period of 3 years.

### 1. Qualification of the Applicants

- 1.1 Thai and/or international applicants holding a Master's Degree in English, Linguistics, Applied Linguistics, TESOL or other related fields from an accredited institution, with the GPA of 3.25 or higher
- 1.2 Thai and/or international applicants holding of a Bachelor's Degree with first class honors in English, Linguistics, Applied Linguistics, TESOL, or other related fields from an accredited institution (for applicants to M.A. continuing to Ph.D. program Track 2[2.2]).
- 1.3 All applicants, whose native language is not English, must prove sufficient English proficiency by submitting results of either the TOEFL (a minimum TOEFL ITP score of 600, or iBT score of 94) or the IELTS (Academic) a minimum score of 7.0. The test must have been taken not more than 2 years prior to the application date. **NOTE:** If applicants submit their TOEFL/ITP scores, the Institute will only consider the results of the test administered by NIDA.

### 2. Application

Apply via the Internet (online) by following these steps:

- 2.1 Go to the Institute's website at <https://entrance.nida.ac.th>
- 2.2 Log in to the system. For new users, register to get into the online application system.
- 2.3 Input the data to request a password.
- 2.4 Set a password and confirm the password.
- 2.5 Choose a school and a program of study for application form.
- 2.6 Fill out applicant's profile information.
- 2.7 Save the application information, verify the information and confirm the application.

2.7.1 Print out an invoice of application fee. Make the payment of **1,000 baht application fee for the first admission by February 7, 2025 and the second admission by June 20, 2025** via the following options:

- Pay by credit card. Please read a manual for credit card payment at <https://edserv.nida.ac.th/wp-content/uploads/2024/05/credit-payment.pdf>
- Pay at any branches of Bangkok Bank Public Company Limited;
- Pay at any Counter Service Centers (7-eleven stores); or
- Pay via SWIFT payment

**Bank name:** Bangkok Bank Public Company

**SWIFT Code:** BKKBTHBK

**Account Name:** NIDA Master's Degree School of Language and Communication

**Account Number:** 9440013770

2.8 Applicants are required to attach evidence of payment to their application documents.

2.9 Upload the required documents onto the Attached Files System or send the documents by e-mail to [applynida-w@nida.ac.th](mailto:applynida-w@nida.ac.th), or by regular mail to: the Educational Service Division, The National Institute of Development Administration, 148 Serithai Road, Klongchan, Bangkok, Bangkok 10240, Tel. 0-2727-3365-77

- First admission by **February 7, 2025**.

- Second admission by **June 20, 2025**.

Please note in the subject or on the envelope "Application documents for Ph.D. Program in English Language Studies and Teaching (International Program)".

### **Notes:**

- 1) The paid application fee is non-refundable.
- 2) The submitted documents will not be returned.
- 3) If applicants are unable to complete the documentation and payment process by **February 7, 2025** for the First admission and **June 20, 2025** for the Second admission, the application will be considered invalid and the applicants will not be eligible for any examinations for admission.
- 4) The examination application is complete when the Institute verifies the application documents and payment made within the prescribed time. Applicants can check their application status two days after the payment has been made at <https://entrance.nida.ac.th>

### **3. Required Documents**

- 3.1 Completed application form
- 3.2 A statement of purpose written in English
- 3.3 Two letters of recommendation
- 3.4 Curriculum Vitae (CV)
- 3.5 Two (1 inch) photos taken not more than 6 months prior to the application date
- 3.6 For Thai applicants: a copy of ID card and a copy of household registration  
For non-Thai applicants: a copy of passport
- 3.7 A copy of bachelor's and master's degree certificates (one for each)
- 3.8 A copy of bachelor's and master's degree transcripts (one for each)

- 3.9 A copy of proof for a minimum TOEFL or IELTS as specified by NIDA's English language proficiency requirements

**Note:** Applicants must submit all required documents before the interview date; otherwise, the application will be considered incomplete and will be voided. The student status will be automatically terminated, or subject to NIDA council's discretion.

**For applicants who graduated from institutions outside Thailand, the following documents are required:**

- 3.10 A Letter of Confirmation on Standard Curriculum for the Master's/Bachelor's Degree, which can be obtained by submitting a request along with a copy of a complete transcript directly to the Bureau of Standards and Evaluation at the Commission on Higher Education in Bangkok, Thailand (Contact the Educational Service Division for more information)
- 3.11 An Official Letter of Certification for their Master's/Bachelor's Degree with their University Council's approval as well as a complete transcript with the specified date of graduation. This can be sent directly to an email address: [applynida-w@nida.ac.th](mailto:applynida-w@nida.ac.th). Please specify in the email subject "Application for Admission to Doctor of Philosophy Program in English Language Studies and Teaching (International Program)."

**NIDA reserves the right to examine documents and eligibility of an applicant at any time. If applicants are later found ineligible for admission after the acceptance has been given, the announcement of acceptance shall be considered null and void.**

#### **4. Selection Procedure**

- 4.1 Interview (in-person or online)
- 4.2 English written examination
- 4.3 The committee will evaluate applicants based on the following criteria:
- 1) English proficiency
  - 2) Perspectives, concepts, attitudes and visions relating to English-language studies and teaching
  - 3) Educational and research background, work experience and current job responsibilities
  - 4) Critical and logical thinking
  - 5) Personality
  - 6) Opportunities for career advancement
- 4.4 Scholarships are awarded to the most qualified applicants only and in accordance with the availability of funds. Any decisions regarding the awarding of scholarships and admission of students are subject to the discretion of the selection committee. The criteria applied in making these decisions are to be in accordance with official NIDA regulation on educational scholarship. Students that have been selected for admission without being offered a scholarship may still register as regular fee-paying students.

## 5. Admission Schedule

Activity	First Admission	Second Admission
Application open	Now - February 7, 2025	February 11 - June 20, 2025
Applicants pay for application	Now - February 7, 2025	February 11 - June 20, 2025
Announcement of applicants eligible for the interview	February 13, 2025	June 26, 2025
Date for the interview	February 21, 2025	July 3, 2025
Announcement of the interview result	March 3, 2025	July 9, 2025
Registration for courses	between March 10-14, 2025	between July 18-23, 2025
Registration fees payment	between March 10-17, 2027	between July 18-24, 2025
Commencement date	August 11, 2025	August 11, 2025

## 6. General Rules for Scholarship Acquisition, Scholarship Suspension and Scholarship Reimbursement

- 6.1 The recipients of Categories 2 and 3 education promotion scholarships must obtain a minimum GPA of 3.30 in each semester. If they receive a GPA below the specified threshold in any semester, they will not be eligible for the scholarship.
- 6.2 Scholarship recipients will no longer be eligible for the scholarship if they are later found requesting to resign or ceasing to be students and are unable to graduate as specified in the regulations of NIDA on graduate studies, and all scholarship funds received must be returned to the institution.
- 6.3 In the event that the scholarship recipient has to re-register for a particular course, he or she will not be exempted from the tuition fees in the re-enrolled course.
- 6.4 The scholarship recipient must work for the faculty or the institute for at least 6 hours per week.
- 6.5 The recipient of this scholarship does not have the right to apply for any other grant from the institution except for thesis publication from the National Budget.

**NOTE:** Scholarship recipients must follow the regulations of the Announcement of the National Institute of Development Administration on qualifications, criteria and conditions for education promotion scholarships.

## 7. Further Inquiries

- 7.1 The Graduate School of Language and Communication  
Tel. +666 1775 6026 E-mail: [rumpung.m@hotmail.com](mailto:rumpung.m@hotmail.com)  
Website: <http://lc.nida.ac.th>
- 7.2 Educational Service Division  
Tel. +668 2632 9090  
E-mail: [applynida-w@nida.ac.th](mailto:applynida-w@nida.ac.th)  
Website: <http://edserv.nida.ac.th>

## 8. Personal Data Protection

According to Personal Data Protection Act, B.E. 2562 (2019), the Institute shall have the right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

**\*\* Cautions for All Applicants \*\***

The applicants must ensure they meet all the requirements announced by NIDA. Should the Institute find any applicant not meeting the requirements, that applicant will be disqualified and not eligible for consideration. Any payments previously made are non-refundable under any circumstances. In case the admission results are already announced, the application of the successful applicants who do not meet the requirements will be nullified.

Depending on the number of enrollees, the Institute reserves the rights not to offer any of the programs of study as specified in the curriculums in any given semester but may resume the program in a subsequent semester.

The Institute reserves the right to make adjustments relating to the admission schedules without prior notice.

Date of Announcement: September 6, 2024



(Associate Professor Dr. Sombat Kusumavalee)  
Vice President for Academic and International Affairs