



**ANNOUNCEMENT**  
**National of Institute of Development Administration**  
**Application for Admission (Scholarships)**  
**Master of Arts Program in English Language Studies and Teaching**  
**(International Program)**  
**Class 29, Semester 1 Academic Year 2022**

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The National Institute of Development Administration (NIDA) is accepting applications for admission with scholarships to the Master of Arts Program in English Language Studies and Teaching (International Program), Class 29, regular classes (to study on weekdays), for the 1<sup>st</sup> semester of the academic year 2022. NIDA provides the following categories of scholarship:

- Category 2: Recipients will be exempted from the tuition fee for the maximum period of two years.
- Category 3: Recipients will be waived half of the tuition fee for the maximum period of two years.

### **1. Qualifications of Applicants**

- 1.1 Applicants must hold a bachelor's degree in any field of study from an accredited institution either in Thailand or another country, or are studying in their last semester (and to graduate with a bachelor's degree on or before the first day of the semester for which they have been accepted).
- 1.2 Applicants must graduate from a bachelor's degree with the cumulative GPA of at least 2.75 (out of 4.0) for scholarship category 2 applicants, and the cumulative GPA of at least 2.50 (out of 4.0) for scholarship category 3 applicants.

### **2. Application**

Apply online by following these steps:

- 2.1 Go to the Institute's website at <https://entrance.nida.ac.th>
- 2.2 Log in to the system. For new users, register to get into the online application system.
- 2.3 Input the data to request a password.
- 2.4 Set a password and confirm the password.
- 2.5 Choose a school and a program of study for application form.
- 2.6 Fill out applicant's profile information.

- 2.7 Save the application information, verify the information and confirm the application.
- 2.8 Print out an invoice of application fee. Make the payment of **200 baht application fee** via the following options:
  - Pay at any branches of Bangkok Bank Public Company Limited; or
  - Pay at any Counter Service Centers (at 7Eleven stores); or
  - Pay via SWIFT payment
    - Bank name:** Bangkok Bank Public Company
    - SWIFT Code:** BKKBTHBK
    - Account Name:** National Institute of Development Administration
    - Account Number:** 944-0-01341-6
- 2.9 Applicants are required to attach evidence of payment to their application documents.
- 2.10 Upload the required documents onto the Attached Files System or send the documents by e-mail to **applynida-w@nida.ac.th**, or by regular mail to: the Educational Service Division, The National Institute of Development Administration, 148 Serithai Road, Klongchan, Bangkok, Bangkok 10240, Tel. 0-2727-3365-77. Please note in the subject or on the envelope “Application documents for Master of Arts Program in English Language Studies and Teaching (International Program)”.

**Notes:**

- 1) The paid application fee is non-refundable.
- 2) The submitted documents will not be returned.
- 3) If applicants are unable to complete the documentation and payment process, the application will be considered invalid and the applicants will not be eligible for any examinations for admission.
- 4) The examination application is complete when the Institute verifies the application documents and payment made within the prescribed time. Applicants can check their application status two days after the payment has been made at <https://entrance.nida.ac.th>.

**3. Required Documents**

- 3.1 A completed application form
- 3.2 Two of 1-inch photo taken no more than six months prior to the application date
- 3.3 Two copies of a Bachelor’s Degree diploma. If the degree diploma is in any language other than English, a certified translation of it should be provided.
- 3.4 A copy of complete official transcript(s) of undergraduate studies. If the transcript is in a language other than English a certified translation of it should be provided.
- 3.5 A copy of an identification card or a passport (for non-Thai applicants)
- 3.6 Evidence of any change of name (if applicable)

**Note:** Applicants must submit all required documents before the interview date; otherwise, the application will be considered incomplete and will be voided. The student status will be automatically terminated, or subject to NIDA council's discretion.

**For applicants who graduated from an institute outside Thailand, the following documents are required:**

- A Letter of Confirmation on Standard Curriculum for the Bachelor's Degree, which can be obtained by submitting a request along with a copy of a complete transcript directly to the Bureau of Standards and Evaluation at the Commission on Higher Education in Bangkok, Thailand (Contact the Educational Service Division for more information)
- An Official Letter of Certification for their Bachelor's Degree with their University Council's approval as well as a complete transcript with the specified date of graduation. This can be sent directly to an email address: [applynida-w@nida.ac.th](mailto:applynida-w@nida.ac.th). Please specify in the email subject "Application for Admission to Master of Arts Program in English Language Studies and Teaching (International Program)."

**Note:** Applicants graduated from an institute outside Thailand must submit these documents before the class start; otherwise, the application will be considered incomplete and will be voided. The student status will be automatically terminated, or subject to NIDA council's discretion.

**NIDA reserves the right to examine documents and eligibility of an applicant at any time. If applicants are later found ineligible for admission after the acceptance has been given, the announcement of acceptance shall be considered null and void.**

#### **4. Selection Procedure**

- 4.1 Applicants are subjected to a written examination before an interview.
- 4.2 Qualified applicants will be interviewed (in-person or online)
- 4.3 The committee will evaluate applicants based on the following criteria:
  - 1) English proficiency
  - 2) Perspectives, concepts, attitudes and visions
  - 3) Educational background, work experience, and current job responsibilities
  - 4) Critical and logical thinking
  - 5) Personality
  - 6) Opportunities for career advancement

4.4 Scholarships are awarded to the most qualified applicants only and in accordance with the availability of funds. Any decisions regarding the awarding of scholarships and admission of students are subject to the discretion of the selection committee. The criteria applied in making these decisions are to be in accordance with official NIDA regulation on educational scholarship. Students who have been selected for admission without being offered a scholarship may still register as regular fee-paying students.

## 5. Admission Schedule

Activity	Round 1/2022	Round 2/2022
Call for application	Now – February 4, 2022	February 14 – May 6, 2022
Applicants make Payment	Now – February 4, 2022	February 14 – May 6, 2022
Announcement for an interview	February 14, 2022	May 12, 2022
Interview	February 15 – 25, 2022	May 17 -22, 2022
Announcement of Admission Result	March 16, 2022	June 15, 2022
Student registration	June 21 – 25, 2022	June 20 – 24, 2022
Commencement date for study	August 8, 2022	August 8, 2022

A list of successful applicants admitted to the program will be announced at <http://edserv.nida.ac.th>.

## 6. General Rules for Scholarship Acquisition and Scholarship Suspension

- 6.1 The recipients of Categories 2 and 3 education promotion scholarships must obtain a minimum GPA of 3.30 in each semester. If they receive a GPA below the specified threshold in any semester, they will not be eligible for the scholarship.
- 6.2 Scholarship recipients will no longer be eligible for the scholarship if they are later found requesting to resign or ceasing to be students and are unable to graduate as specified in the regulations of NIDA on graduate studies, and all scholarship funds received must be returned to the institution.
- 6.3 In the event that the scholarship recipient has to re-register for a particular course, he or she will not be exempted from the tuition fees in the re-enrolled course.
- 6.4 The scholarship recipient must work for the faculty or the institute for at least 6 hours per week.
- 6.5 The recipient of this scholarship does not have the right to apply for any other grant of the institution except for thesis publication from the National Budget.

**NOTE:** Scholarship recipients must follow the regulation of the Announcement of the National Institute of Development Administration on qualifications, criteria, and conditions for education promotion scholarships.

## 7. Further Inquiries

7.1 The Graduate School of Language and Communication

Tel. +66 (0)61 775 6026

E-mail: [rumpung.m@hotmail.com](mailto:rumpung.m@hotmail.com) Website: <http://lc.nida.ac.th>

7.2 Educational Service Division

Tel. +66 (0)2 727-3370 - 3373

E-mail: [applynida-w@nida.ac.th](mailto:applynida-w@nida.ac.th) Website: <http://edserv.nida.ac.th>

## 8. Personal Data Protection

The Institute shall have the right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute as well as to protect their personal data according to the Personal Data Protection Act, B.E. 2562 (2019).

### **\*\* Cautions for All Applicants \*\***

**The applicants must ensure they meet all the requirements announced by NIDA. Should the Institute find any applicant not meeting the requirements, that applicant will be disqualified and not eligible for consideration. Any payments previously made are non-refundable under any circumstances. In case the admission results are already announced, the application of the successful applicants who do not meet the requirements will be nullified.**

**Depending on the number of enrolees, the Institute reserves the rights not to offer any of the programs of study as specified in the curriculums in any given semester but may resume the program in a subsequent semester.**

**The Institute reserves the right to make adjustments relating to the admission schedules without prior notice.**

Announced on January 6 , 2022



(Associate Professor Dr. Sombat Kusumavalee)  
Vice President for Academic and International Affairs