



ANNOUNCEMENT
National of Institute of Development Administration
Application for Admission (Scholarships)
Master of Arts Program in English Language Studies and Teaching
(International Program)
Class 28, Semester 2 Academic Year 2021

The National Institute of Development Administration (NIDA) is accepting applications for admission with scholarships to the Master of Arts Program in English Language Studies and Teaching (International Program), Class 28, regular classes (to study on weekdays), for the 2nd semester of the academic year 2021. NIDA provides the following categories of scholarship:

- Category 2: Recipients will be exempted from tuition fee for the maximum period of two years.
- Category 3: Recipients will be waived half of the tuition fee for the maximum period of two years.

1. Qualification of Applicants

- 1.1 Applicants must hold a bachelor's degree in any field of study from an accredited institution either in Thailand or another country, or are studying in their last semester (and to graduate with a bachelor's degree on or before the first day of the semester for which they have been accepted).
- 1.2 Applicants must graduate from a bachelor's degree with the cumulative GPA of at least 2.75 (out of 4.0) for scholarship category 2 applicants, and the cumulative GPA of at least 2.50 (out of 4.0) for scholarship category 3 applicants.

2. Application

Apply online) by following these steps:

- 2.1 Go to the Institute's website at <https://entrance.nida.ac.th>
- 2.2 Log in to the system. For new users, register to get into the online application system.
- 2.3 Input the data to request a password.
- 2.4 Set a password and confirm the password.
- 2.5 Choose a school and a program of study for application form.
- 2.6 Fill out applicant's profile information.
- 2.7 Save the application information, verify the information and confirm the application.

- 2.8 Print out an invoice of application fee. Make the payment of **200 baht application fee by October 8, 2021** via the following options:
- Pay at any branches of Bangkok Bank Public Company Limited;
 - Pay at any Counter Service Centers (at 7Eleven stores); or
 - Pay via SWIFT payment
- Bank name:** Bangkok Bank Public Company
SWIFT Code: BKKBTHBK
Account Name: National Institute of Development Administration
Account Number: 944-0-01341-6
- 2.9 Applicants are required to attach evidence of payment to their application documents.
- 2.10 Upload the required documents onto the Attached Files System or send the documents by e-mail to **entrance@nida.ac.th**, or by regular mail to: the Educational Service Division, The National Institute of Development Administration, 148 Serithai Road, Klongchan, Bangkok, Bangkok 10240, Tel. 0-2727-3365-77 by **October 8, 2021**. Please note in the subject or on the envelope “Application documents for Master of Arts Program in English Language Studies and Teaching (International Program)”.

Notes:

- 1) The paid application fee is non-refundable.
- 2) The submitted documents will not be returned.
- 3) If applicants are unable to complete the documentation and payment process by October 8, 2021, the application will be considered invalid and the applicants will not be eligible for any examinations for admission.
- 4) The examination application is complete when the Institute verifies the application documents and payment made within the prescribed time. Applicants can check their application status two days after the payment has been made at <https://entrance.nida.ac.th>.

3. Required Documents

- 3.1 Completed the application form
- 3.2 Two of 1-inch photo taken no more than six months prior to the application date
- 3.3 Two copies of a Bachelor’s Degree diploma
- 3.4 A copy of complete official transcript(s) of undergraduate studies
- 3.5 A copy of an identification card or a passport (for non-Thai applicants)
- 3.6 Evidence of any change of name (if applicable)

For applicants who graduated from an institute outside Thailand, the following documents are required:

- A Letter of Confirmation on Standard Curriculum for the Bachelor's Degree, which can be obtained by submitting a request along with a copy of a complete transcript directly to the Bureau of Standards and Evaluation at the Commission on Higher Education in Bangkok, Thailand (Contact the Educational Service Division for more information)
- An Official Letter of Certification for their Bachelor's Degree with their University Council's approval as well as a complete transcript with the specified date of graduation which must be sent directly from the applicant's university to the address below:

Director of the Educational Service Division,
NIDA, Educational Service Division. 3rd Floor,
Prince Naradhip Bongsprabandha Building,
148 Seri Thai Road, Klongchan, Bangkok District,
Bangkok, 10240 THAILAND

Note: Applicants must submit all required documents before the interview date or before the first day of classes; otherwise, the application will be considered incomplete and will be voided. The student status will be automatically terminated, or subject to NIDA council's discretion.

NIDA reserves the right to examine documents and eligibility of an applicant at any time. If applicants are later found ineligible for admission after the acceptance has been given, the announcement of acceptance shall be considered null & void.

4. Selection Procedure

4.1 Qualified applicants will be interviewed (in-person or online)

4.2 English written examination

4.2 The committee will evaluate applicants based on the following criteria:

- 1) English proficiency
- 2) Perspectives, concepts, attitudes and visions relating to English language studies and teaching
- 3) Educational background, work experience, and current job responsibilities
- 4) Critical and logical thinking
- 5) Personality
- 6) Opportunities for career advancement

4.3 Scholarships are awarded to the most qualified applicants only and in accordance with the availability of funds. Any decisions regarding the awarding of scholarships and admission of students are subject to the discretion of the selection committee. The criteria applied in making these decisions are to be in accordance with official NIDA regulation on educational scholarship. Students who have been selected for admission without being offered a scholarship may still register as regular fee-paying students.

5. Admission Schedule

Activity	Date
Call for application	Now – October 8, 2021
Announcement for an interview	October 18, 2021
Interview	October 19 – 29, 2021
Final Announcement	November 17, 2021
Student registration	November 22 – 26, 2021
Payment	November 22 – December 3, 2021
Orientation	December 9, 2021
Commencement date for study	January 10, 2022

A list of successful applicants admitted to the program will be announced at <http://edserv.nida.ac.th>.

6. General Rules for Scholarship Acquisition and Scholarship Suspension

- 6.1 The recipients of Categories 2 and 3 education promotion scholarships must obtain a minimum GPA of 3.30 in each semester. If they receive a GPA below the specified threshold in any semester, they will not be eligible for the scholarship.
- 6.2 Scholarship recipients will no longer be eligible for the scholarship if they are later found requesting to resign or ceasing to be students and are unable to graduate as specified in the regulations of NIDA on graduate studies, and all scholarship funds received must be returned to the institution.
- 6.3 In the event that the scholarship recipient has to re-register for a particular course, he or she will not be exempted from the tuition fees in the re-enrolled course.
- 6.4 The scholarship recipient must work for the faculty or the institute for at least 6 hours per week.
- 6.5 The recipient of this scholarship does not have the right to apply for any other grant of the institution except for thesis publication from the National Budget

NOTE: Scholarship recipients must follow the regulation of the Announcement of the National Institute of Development Administration on qualifications, criteria, and conditions for education promotion scholarships.

7. Further Inquiries

- 7.1 The Graduate School of Language and Communication
Tel. +666 1775 6026 E-mail: rumpung.m@hotmail.com
Tel. +668 7826 8591 E-mail: tharatip.c@hotmail.com
Website: <http://lc.nida.ac.th>

7.2 Educational Service Division
Tel. +66 2 727-3370 - 3373
E-mail: entrance@nida.ac.th
Website: <http://edserv.nida.ac.th>

8. Personal Data Protection

The Institute shall have the right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute as well as to protect their personal data according to the Personal Data Protection Act, B.E. 2562 (2019).

**** Cautions for All Applicants ****

The applicants must ensure they meet all the requirements announced by NIDA. Should the Institute find any applicant not meeting the requirements, that applicant will be disqualified and not eligible for consideration. Any payments previously made are non-refundable under any circumstances. In case the admission results are already announced, the application of the successful applicants who do not meet the requirements will be nullified.

Depending on the number of enrolees, the Institute reserves the rights not to offer any of the programs of study as specified in the curriculums in any given semester but may resume the program in a subsequent semester.

The Institute reserves the right to make adjustments relating to the admission schedules without prior notice.

Announced on August 23 , 2021



(Associate Professor Dr. Nada Chunsom)
Vice President of Academic Affairs